

MUNICIPAL CORPORATION SHIMLA

E-Procurement Notice

INVITATION FOR BIDS (IFB)

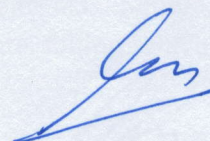
For Procurement and installation of Vendor Stalls at Aajeevika Bhavan, Shimla.

1. Introduction

The Executive Engineer, R&B, M.C. Shimla on behalf of the Commissioner, Municipal Corporation Shimla invites online bids on item rate, in electronic tendering system, in 2 Cover System from eligible contractors/suppliers/manufacturers for the under mentioned work: -

Name of work	Earnest Money (Rs.)	Cost of tender (Rs.)	Time limit
Procurement and installation of approx. 50-prefabricated Vendor Stalls at Aajeevika Bhavan, Shimla (each measuring 9 feet x 6 feet).	15000	413	Two Months

Availability of Bid Document and mode of submission: The Bid document is available online and bid should be submitted in online mode on website: <https://hptenders.gov.in> Bidder would be required to register in the web-site which is free of cost. For submission of bids, the bidder is required to have Digital Signature Certificate (DSC) from one of the authorized Certifying Authorities (CA). "Aspiring bidders who have not obtained the user ID and password for participating in e-tendering in Municipal Corporation Shimla may obtain the same from the website: <https://hptenders.gov.in> Digital signature is mandatory to participate in the e-tendering. Bidders already possessing the digital signature issued from authorized CAs can use the same in this tender.



2. Important Dates

1.	Date of Online Publication	12.08.2025	5.00 PM
2.	Document Download Start Date and End Date	12.08.2025 21.08.2025	5.00 PM upto 5.00 PM
3.	Bid Submission Start Date and End Date	12.08.2025 21.08.2025	5.00 PM upto 5.00 PM
4.	Physical Submission of original EMD, Cost of tender	22.08.2025	Up to 1.00 PM
5.	Bid opening date for Technical Proposals (Online)	22.08.2025	2.00 PM
6.	Date & Place for opening of Financial Proposal (Online)	To be notified during uploading of Technical Evaluation Sheet of Bidders.	

3. Scope of Work

The selected vendor shall be responsible for the design, fabrication, supply, transportation, and installation of 50 high-quality prefabricated stalls with the following specifications:

- Size: 9 feet (length) x 6 feet (width)
- Material: Durable metal or composite structure with waterproof roofing
- Flooring: Anti-skid flooring
- Lockable shutter/doors
- Provision for electricity connection
- Proper ventilation and lighting
- Space for branding/signage

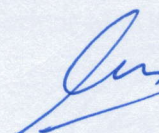
These stalls will be used for livelihood promotion and vending activities under the Aajeevika initiative.

4. Tender Details

- The Tender Documents shall be uploaded online in 2 Cover: (i) Cover-1: shall contain scanned copies of all "Technical Documents/ Eligibility Information". (ii) Cover-2: shall contain "BOQ/Financial Bid", where contractor will quote his offer for each item.

5. Submission of Original Documents

- The bidders are required to submit (a) original demand draft towards the cost of bid document and (b) original bid Security/Earnest Money Deposit (EMD) in the O/o Executive Engineer, Road & building Department M.C. Shimla, H.P. as specified in Key dates Sr. No. 4 on Tender Opening Date, failing which the bids will be declared non-responsive.



6. Bid Opening Details

- The bids shall be opened on 22.08.2025 at 02.00 PM in the office of Executive Engineer, R&B M.C. Shimla H.P. by the authorized officer. In their interest the tenderers are advised to be present along with original documents at the time of opening of tenders. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.

7. Eligibility Criteria

- • The bidder must be a registered firm/company/manufacturer.
- • Must have experience in fabrication and supply of similar prefabricated units.
- • Must have EPF registration, GST registration and PAN.

8. Submission Requirements

- Interested bidders must submit the following documents:
 - • Company Profile
 - • Past work experience (with photographs if available)
 - • Detailed technical and financial proposal
 - • EPF, GST and PAN details

9. Evaluation Criteria


- The proposals shall be evaluated based on the following:
 - Technical specifications compliance
 - Past performance and experience

10. Financial Evaluation

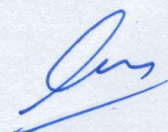
- Financial proposals shall be opened only for Technically Qualified Bidders. Bidders shall be required to quote rates for the complete scope of work as detailed in BOQ. The bidder shall quote on item rate basis against the items mentioned in the BOQ. Bidder with the lowest quote rate shall be declared L-1 bidder.

11. Terms and Conditions

- (i) Tenders are to be submitted only on MC forms/BOQ. The documents consisting of the detailed specification, schedule of quantities of various items of work, and the conditions to be complied with can be downloaded or viewed online from the portal <https://hptenders.gov.in> on the date(s) & time given against key dates above by the firms/individual registered on the website.
- (ii) Tenders can be uploaded on web site up to date shown/given at Sr. No. No.3 and opened on the date and time shown at Sr. No.5 above.
- (iii) Canvassing/compartamentalization are strictly prohibited and the tenders submitted by the contractors who resort to same shall be liable for rejection.
- (iv) The contractors/firms must quote the rates as per format of BOQ should be worked out and the requisite totals be given.




- (v) The contractors should read the specification carefully before submitting the tender.
- (vi) If it is found that the tender is not submitted in proper manner or contains too many corrections of absurd rates or amounts it would be open to take suitable action against the tenderer.
- (vii) The acceptance of a tender after opening will rest with the Executive Engineer, who does not bind himself to accept the lowest tenders and reserve to himself the right to reject any or all of the tenders received without assigning any reason. All the tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
- (viii) It is in the interest of the contractor that he visits the site of work and acquaints himself with conditions prevalent there before submitting his tender, as no claim whatsoever shall be entertained once tender has been submitted.
- (ix) Ambiguous/telegraphic/Conditional tenders or tenders by Fax/E-mail shall not be entertained/considered in any case.
- (x) On acceptance of the tender, the name of the authorized representative(s) of the contractor who would be responsible for taking instructions from the Engineer-in-charge shall be communicated to the Engineer-in-charge.
- (xi) The time allowed for completion of the work as shown above shall be reckoned from the seventh day of the date of written orders to commence the work, by the Engineer-in-charge.
- (xii) The earnest money shown above will be received in shape of Fixed Deposit Receipt (FDR) of a Nationalized bank duly pledged in the name of Executive Engineer, R&B, M.C. Shimla and Cost of tender will be received in shape of Demand Draft drawn in favour of Executive Engineer, R&B, M.C. Shimla. Exemption of bid money shall not be allowed.
- (xiii) The tenders of those contractors who do not deposit the Earnest Money and Cost of tender in the prescribed manner will not be opened and will be summarily rejected.
- (xiv) In case where a tenderer was lowest or other than the lowest & whose offer has been accepted, either withdraws the offer or fails to commence the work on written order of the Executive Engineer, the earnest money so deposited by the tenderer shall stand forfeited.
- (xv) Earnest money of L1, L2 and L3 shall be retained for a period of 120 days.
- (xvi) Other details can be seen in the bidding documents. The officer inviting tender shall not be held liable for any delays due to system failure beyond its control. Even though the system will attempt to notify the bidders of any bid updates, the Employer shall not be liable for any information not received by the bidder. It is the bidders' responsibility to verify the website for the latest information related to the tender.
- (xvii) The contractors/firms must maintain a wage register/Mustrol at the site of work place and it should be verified from time to time by the inspecting authorities, alongwith any award of work order/documents. Any default by the contractor will render him in-eligible for future participation in the



tendering process, for failure to comply with the mandate of the provident fund organization and for furnishing wrong information.

- (xviii) The contractors/firms shall abide by all the terms and condition laid down in the tender Form MW-7. Tenderer shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
- (xix) The contractors should also see all drawings and specifications and in case of doubt, should obtain required clarification from the Executive engineer, R&B, M.C. Shimla, which may in any way influence his tender as no claim whatsoever shall be entertained for any alleged ignorance therefore, once tender has been opened.
- (xx) No subletting of work is permissible.
- (xxi) All statutory deductions such as GST/Income Tax/Labour Cess or any other statutory levies as levied by Govt. of Himachal Pradesh or Govt. of India from time to time shall be payable and deducted from the bills of contractor at the prescribed rates and Govt. will not entertain any claim whatsoever on this account.
- (xxii) The selected vendor must complete supply and installation within the stipulated time frame.
- (xxiii) The rates for the work are inclusive of all taxes and related charges.
- (xxiv) Municipal Corporation Shimla reserves the right to accept or reject any proposal without assigning any reason.

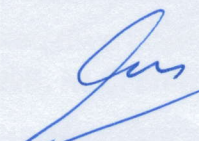

Executive Engineer
(R&B) M.C. Shimla

Endst NO:-MCS/EE/RB/2025-1783

DATED: 7/8/2025

Copy to:-

1. Hon'ble Mayor, M.C. Shimla for kind information.
2. The Commissioner, M.C. Shimla for kind information.
3. The E-Gov. Cell, M.C. Shimla for information and further necessary action with the direction to upload the E-procurement Notice on M.C. Website immediately.
4. Relevant case file.


Executive Engineer
(R&B) M.C. Shimla